

Welcome to the Foyer International des Etudiantes  
Our mission is to welcome and gather students from all nationalities.

## RESIDENCE CONTRACT 2019-2020

### I. ADMISSIONS

#### ART.1.1 ADMISSION REQUIREMENTS

The admission as a resident is available from October 1st through May 31<sup>st</sup>. To be admitted as a resident, one must be:

- a woman between the ages of 18 and 25
- able to live as part of a community
- enrolled as full-time students in one of the universities in or around Paris or enrolled in the Cours de Civilisation Française de la Sorbonne.

Before or after these dates you will need to make a separate reservation, as well as pay the higher rates.

#### ART.1.2 REGISTRATION FEES AND DEPOSIT

A non-refundable registration fee of 60€ is required at the time of admission or re-admission, as well as a deposit of an amount equivalent to one month's fee.

If you no longer wish to stay at the foyer the deposit is non-refundable, including for students arrived between 1st June and 30th September. It will however be refunded if proof of one of the following events is provided: failure at "baccalauréat" exam (or equivalent), refusal of admission into a University within Ile de France or refusal of a visa application.

#### ART.1.3 DEPOSIT

A deposit (equivalent to one month's fee) is requested upon arrival on the premises.

It is returned at the end of the stay if there is no degradation in the room. The damage done is due in full.

#### ART.1.4 ACCOMMODATION COSTS

The monthly fee is 620€ in a single room and 435€ in a double room and is applicable from the 1st to the 30th or 31st of each month. Residents must pay their accommodation fees **each month between the 1st and the 10th**. If you leave for the week end or the holidays, the whole month is still charged.

For arrivals or departures between these dates, the foyer charges nightly fees or the whole month's fee, depending on which is cheaper. It is not possible to pay for a "half-month" or per week as a resident.

#### ART.1.5 CANCELLATIONS AND EARLY DEPARTURES

This contract is applicable until May 31st. In the case of an early departure, one month's notice is required. If the notice is given during the month N, the charge for the part of the month N + 1 is calculated at the nightly rate if it is more advantageous than paying for the whole month.

#### ART.1.6 RENEWAL

Residents can apply for a second year at the foyer, or even in exceptional circumstances, for a third year, which is the maximum.

Renewal requests are examined by the commission before looking for new arrivals, but readmission isn't automatic. It depends on the past year's behavior:

- respect for the other residents
- general attitude towards the staff
- the cleanliness, as well as tidiness, of the room.

Renewal forms will be given out in April for the following academic year, with replies sent in May.

The purpose of the rules is to maintain a harmonious living environment.

It is up to the residents to ensure that these rules are respected and that the principles of community life are followed.

**Failure to comply with these rules may result in your expulsion from the foyer.**



## II. RULES

### ART. 1 OPENING HOURS ET ACCESS

From October 1<sup>st</sup> to May 31<sup>st</sup> the Foyer closes at 1h30 and opens at 6 AM on weekdays, and remains open on Friday and Saturday nights. No access (entry or exit) is possible during closing hours. From June 1<sup>st</sup> through September 30<sup>th</sup>, the Foyer remains open all night every night.

On arrival day, residents can check in from 2 PM. On departure day, rooms must be vacated before 10 AM on Saturdays and Sundays, and before noon on all other days.

### ART. 2 KEYS

The room key is personal and you must keep it with you during your whole stay. It is strictly forbidden to give your key to anyone, **including friends and family**. Always lock your door when you leave your room. Lost keys will be charged 30€.

### ART. 3 GUESTS

A limited number of guests is allowed in the rooms from 9 AM until 10 PM. All guests **MUST** ask for you at the front desk.

They are not allowed to stay in your room or in any other common areas of the Foyer (library, solarium, terrace) in your absence and they must leave the building **no later than 10 PM**.

You will be held responsible for any noise or damage caused by your guests.

Overnight guests are not allowed in your room; they are assigned a room at the reception desk, and they are expected to pay for any night spent at the Foyer at the "passenger" rate.

### ART. 4 TEMPORARY ABSENCES

If you plan to be away for one or more nights, fill out a "fiche de sortie" at the reception desk before leaving.

### ART. 5 NOISES

Residents must observe strict quiet hours from 10PM to 8AM and shut off cell phones during these hours. If you are being disturbed by noise, contact the person at the reception desk. Violations of quiet hours will be dealt with severity. Everyone should be able to study and rest in good conditions.

### ART. 6 HYGIENE AND CLEANING

You are expected to make your bed, keep your room tidy and keep your food in hermetically sealed containers. It is not allowed to wash and dry clothes in the room; cooking in the room is not allowed either. It is forbidden to hang items on the walls, except on the boards. Pets are not allowed in the rooms. The hostel team is allowed to enter the rooms and to do all necessary maintenance.

### ART. 7 DAMAGE

Any damage in your room will result in a deposit deduction. Similarly, any damage or failure to the rules of common areas will be sanctioned.

### ART. 8 SECURITY AND ALARM

Do not sit, do not put anything on the windowsill, do not throw any object by the window.

Open flames (including candles and incense), combustible decorations and chemicals, are prohibited in the residents' rooms. Electrical heating/cooking appliances such as coffee makers, hot pots, hot plates, toasters, toaster ovens, immersible heating coils, are not permitted. Electrical heating appliances are also prohibited.

In case of fire, the alarm is sounded and residents must immediately and calmly evacuate the building, without using the elevator.

### ART. 9 SMOKING , ALCOHOL OR DRUG ABUSE

Smoking is forbidden inside the building. Any resident who drinks excessively and is in a state of intoxication or who is in possession of illegal substances will be expelled from the Foyer immediately.

### ART. 10 REPRESENTATIVES OF THE RESIDENTS

Two representatives of the residents are elected each year to the Residence Committee, which meets monthly. Delegates are invited to the Board of Directors, which meets twice a year.

### ART. 11 PERSONAL DATA

The personal data collected in the residents' file may be kept for an unlimited duration. However, residents and former residents have a right of access, rectification or deletion of data concerning them.



### III. SERVICES

#### INTERNET

Free Wi-Fi access in all areas of the building, including the rooms.

*You must respect the French laws concerning the use of the Internet. Illegal downloads and actions of a racist, pornographic, or criminal nature may result in police investigation and can lead to your immediate expulsion from the foyer.*

*The Foyer cannot be held responsible for any damages caused by computer viruses, nor for any fines or legal actions incurred due to illegal usage of the internet.*

#### SHARED AREAS

**LIBRARY:** 5th floor. Open 24/24 for residents of the Foyer. Loan service from Monday through Friday, from 2 PM to 6 PM.

**TERRASSE AND « SOLARIUM »:** 7th floor. Open from 9 AM to 10.30 PM.

**BASEMENT:** COMMON ROOM, GYM ROOM, MUSIC ROOM, LAUNDRY

**WORK ROOMS AND CHAT ROOMS FOR SKYPE USERS:** entresol.

**KITCHENS:** floors 1 to 5. Hot plates, microwave and toaster ovens. *Dishes not provided.*

**SHOWERS:** floors 1 to 5.

**WASHER AND DRYER:** in the basement

**DUSTBIN LOCATION:** ground floor.

#### ROOMS

**REFRIGERATORS:** one in each bedroom.

**MAINTENANCE** (light bulb, clogged sink, etc.): report any problems to the reception.

**SHEETS AND TOWELS:** *not provided*

**HOUSEKEEPING:** monthly

#### RECEPTION

**HAIR DRYER**

**IRONS**

**SHOPPING CART**

**VACUUM CLEANER**

**CLOSET:** to rent extra closets ask the reception desk.

**LUGGAGE STORAGE:** drop off and pick-up on appointment; ask the reception desk. Any luggage not picked up after the final departure will be thrown away.

#### TEMPORARY GUESTS ACCOMMODATION

Visitors must pay the price of the night at the "passenger" rate. From October through May, the Foyer houses women only.

#### PAYMENTS

At the office or at the reception desk; credit cards, cash or wire transfers are accepted.

Name of account:	FOYER INTERN ETUDIANTES
Bank Address :	Société Générale SG Paris Saint Michel 10 rue Thenard 75005 Paris
RIB :	30003 03085 00037263478 69
N° IBAN :	FR76 3000 3030 8500 0372 6347 869
BIC/SWIFT	SOGEFRPP

*Please note that bank expenses are to be covered by the student.*

**BON SÉJOUR !/HAVE A NICE STAY !**



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des Etudiantes**

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